



Hillsborough Transit Authority
AGENDA
Major Projects and Legislative Committee Meeting

Committee Members

Ron Govin, Chair
Karen Jaroch, Vice Chair
Sandra Murman
David Mechanik
Steve Polzin
Mike Suarez

HART Administrative Offices
1201 E. 7th Avenue, 3rd Floor
Florida Conference Room
Tampa, Florida 33605
Monday, October 24, 2011, at 9:00 a.m.

Information not viewable is available upon request through the Clerk of the Board phone:
813-223-6831, fax: 813-223-7976, or e-mail: petitl@goHART.org

TAB

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. APPROVAL OF MINUTES

Minutes from the January 24, 2011, Major Projects and Legislative Committee meeting

PUBLIC COMMENT (3 MINUTES PER SPEAKER)

2. COMMITTEE ACTION ITEMS

- a. **Authorizing the Interim Chief Executive Officer to Award a Contract for Construction Services for the Yukon Transfer Center to Precision Paving of Tampa, Inc., in the Amount of \$516,491, Plus a Contingency of \$83,509, for a Total Not-to-Exceed Amount of \$600,000**

Mary Shavalier, Director of Grants Management and Planning

Overview:

The Yukon Transfer Center serves bus routes 1, 9, 14, 16, and 39 in the Sulphur Springs area of Tampa. Improvements are needed to upgrade the facility, provide additional bays to accommodate increased demand as well as improve visibility.

Recommendation:

That the Major Projects and Legislative Committee review the action item authorizing the Interim Chief Executive Officer to award a contract for construction services for the Yukon Transfer Center to Precision Paving of Tampa, Inc. in the amount of \$516,491, plus a contingency of \$83,509, for a total not to exceed amount of \$600,000 and advance this item to the full HART Board of Directors on November 7, 2011.

3. DISCUSSION ITEM

- a. **Formulating HART Board State Legislative Agenda**

Katharine Webb, Esq., Colodny, Fass, Talenfeld, Karlinsky & Abate, P.A.

Overview

HART legislative support team will be present at the Committee meeting and facilitate discussion on formulating HART state legislative agenda.

4. ADJOURNMENT

Sign-in sheets are attached

Committee Members Present

Ron Govin
Alison Hewitt
David Mechanik
Sandra Murman
Michael York

Committee Members Absent

Kevin Beckner
Curtis Stokes

Others Present

Clark Jordan-Holmes, JJH
Ted Jackovics, *The Tampa Tribune*
Sheila Martin, TBARTA
Kate Bradshaw, WMNF

Staff Present

David Armijo
Katharine Eagan
Olga Gonzalez
Philip Hale
Stephen Hendershott
Rickey Kendall
Marcia Mejia
Brenda Mowen
Lena Petit
Marco Sandusky
Mary Shavalier
Randy Stribling
Deborah Tamargo

Call to Order

The January 24, 2011, Major Projects and Legislative Committee meeting was called to order by Committee Chair Ron Govin at 8:37 a.m.

Director Murman stated she had an unplanned scheduling conflict and would not be able to stay for the duration of the meeting.

Special Calendar

There were no Special Calendar matters.

Consent Calendar

1. Minutes

The Major Projects and Legislative Committee meeting minutes of the October 11, 2010, meeting were reviewed, accepted and filed with no corrections noted.

2. Presentation Items

a) Authorization to Engage in Public Outreach for Proposed July 10, 2011, Service Revision

Katharine Eagan, Chief of Service Development

Ms. Eagan provided a brief overview of the process for development of the service changes. She touched upon the sources of recommendations for service revisions, among which are customer requests, operator feedback, schedule adjustments due to traffic and transfers, and efficient use of

resources. Ms. Eagan referred the Committee members to the maps provided in the packets that reflect the proposed changes in various areas of the County. A full copy of the presentation is on file and can be obtained from the Clerk of the Board at petitl@gohart.org.

Director Murman left at 8:43 a.m.

Mr. Armijo reported that the service changes are aimed at improving the system's overall on-time performance. He indicated that to meet this criterion, HART needs to have reasonable lengths for the routes.

Ms. Eagan said next steps in this process would be to start the process of public notification and holding public meetings, pending approval by the full Board on February 7, 2011.

b) Park and Ride Program Evaluation: Improving Commuter Services

Katharine Eagan, Chief of Service Development

Ms. Eagan provided background on HART's commuter service, its current network and facilities. She pointed out concerns about the Park and Ride program, including lack of regional utility, safety concerns, and shared use parking restrictions. Ms. Eagan presented a decentralized versus centralized Park and Ride concept evaluation matrix considered by HART staff. A full copy of the presentation is on file and can be obtained from the Clerk of the Board at petitl@gohart.org.

Director Mechanik asked how staff evaluates demand for Park and Ride lots current and potential use.

Ms. Eagan responded that staff uses travel demand models, looks at existing utilization, working in concert with planning consultants. She indicated that TCRB does much research throughout the year that are available for transit agencies in their analysis of potential ridership and system use.

Mr. Armijo added that the current information shows that ridership is continuing to grow on the fixed route service, however the express routes ridership has declined. He spoke about the evaluation process of the system's efficiency and speed, evaluation of limited express and express routes.

c) Capital Projects Overview

Randy Stribling, Director of Capital Projects

Mr. Stribling provided an overview of current capital projects underway, such as MetroRapid North-South, design of the MatroRapid East-West, Park and Ride lots, and a transit signal priority (TSP) project. A full copy of the presentation is on file and can be obtained from the Clerk of the Board at petitl@gohart.org.

Director Mechanik asked if HART received any feedback from the Department of Transportation (DOT) on the TSP project.

Mr. Stribling noted that the DOT is very receptive of the project.

Mr. Armijo reported on cooperation with the City of Tampa on the pilot project.

Director Mechanik asked if staff plans to have similar cooperation with the County.

Mr. Armijo indicated that the pilot project will set the tone for the future projects to come.

Mr. Stribling added that the TSP would assist fire rescue and ambulance units, and if it is standardized, will benefit the whole county.

Director Hewitt suggested that HART report to the County about this investment and job creation associated with these projects.

Director Hewitt asked if there are any shelters, restrooms, and vending opportunities planned at the new Tampa International Airport Transfer Center.

Mr. Armijo noted that such accommodations will be spelled out in the lease agreement with the airport.

Director Mechanik asked if this transfer center was a replacement for the one at Westshore Plaza. He pointed out that there is no development close to the site of the construction of the new transfer center.

Mr. Armijo remarked that HART was not able to secure any space closer to the airport. He added that at the moment, HART will maintain both transfer centers, at the airport and Westshore Plaza. Mr. Armijo indicated that this center will be also connecting to two PSTA routes, a couple of bays will be dedicated for a private sector, with the overall goal to feed the service and connect. He stated that such regional connections are not realized now, and would help to grow ridership.

Mr. Stribling presented the project of the 21st Avenue Operations facility renovation. He stated that HART proposes to register the project and work to achieve a minimum LEED Silver certification which allows for practical and measurable green building design, construction, operations and maintenance solutions, incorporates energy savings, water efficiency, carbon dioxide emissions reduction, improved indoor environmental quality, and stewardship of resources and sensitivity to their impacts. Mr. Stribling indicated that such certification will increase the cost of the existing design contract and would need the Board's approval to move forward.

Chair Govin asked about the cost difference.

Mr. Stribling said that the contract cost should increase about \$50,000 in the design stage only. He noted that HART will hire an agent who will make sure the design follows the criteria. Mr. Stribling remarked that such recognition is good for HART, community, and the facility occupants. He noted that most of the additional costs associated with this modification will be captured in extra time spent during the design process.

Director Mechanik made a motion to present to the full Board of Directors at their next scheduled meeting the Major Projects Committee recommendation to modify the existing design contract for the 21st Avenue Operations Facility upgrade to register the project and work to achieve a LEED certification. Director Hewitt seconded. The motion passed with a unanimous vote.

Chair Govin requested that staff provide the Board with specifics of the changes as well as information about savings associated with the project.

Mr. Armijo reported that staff will also provide information about best practices in the region.

Director Hewitt noted that the upgrade to the Yukon Transit Center is of interest to community organizations.

Mr. Armijo commented that the projects presented to the Committee at this meeting are fully funded. He spoke about staff's initiative in spending down the funds. Mr. Armijo said the Federal Transit Administration regional office provided such direction to the federal funds recipients. He spoke about recent federal legislature developments to roll back budgets and revenues to 2008. Mr. Armijo stated that more clarification will be available within next six months.

Director Hewitt suggested that the Board look at leveraging federal dollars with local funds.

Director Hewitt made a motion authorizing staff to engage in public outreach for proposed July 10, 2011 service revision and advance this motion to the full Board for consideration. Director York Seconded. The motion passed with a unanimous vote.

d) Mobility Strategies

Mary Shavalier, Chief of Strategic Planning and Program Development

Ms. Shavalier provided the Major Projects and Legislative Committee members with an update on HART Rapid Transit Plan that includes countywide services and projects enhancement, rail transit, and Bus Rapid Transit. She spoke about mobility strategies, smart streets programs, improving travel flow through corridor improvements, utilization of High Occupancy Vehicle lanes and High Occupancy Toll lanes. Ms. Shavalier spoke about the Bus Toll Lanes (BTL) Value Pricing Pilot study that HART is undertaking in partnership with Tampa Hillsborough Expressway Authority. She noted that the funding concept is new, and that both toll authority and transit agency contribute to funding BTL, sharing excess toll revenues based on contributions. A full copy of the presentation is on file and can be obtained from the Clerk of the Board at petitl@gohart.org.

Mr. Armijo commented that HART is working on developing a broader financial package, looking at the opportunities to partner with private sector, research alternative financial mechanisms. He indicated that this information will be presented during the Board retreat and finalized through the budget process.

Discussion Items

3. Overview of February 7, 2011 HART Board Retreat Agenda

Mary Shavalier, Chief of Strategic Planning and Program Development

Ms. Shavalier provided a recap of the Alternatives Analysis (AA) work progress. A full copy of the presentation is on file and can be obtained from the Clerk of the Board at petitl@gohart.org.

Director Hewitt indicated that HART needs to strengthen the agency's recognition as transit provider for the Hillsborough County, increase HART's visibility, and highlight HART's achievements. She requested that a legislative program be developed and presented at the next Board meeting for review and approval. Chair Hewitt pointed out that the purpose of this program is to set out HART's legislative outreach and highlight HART's visibility with the Legislative Delegation.

Mr. Armijo remarked that Governor Scott is looking for innovations and new strategies. He said it might be the right time to consider new outlook at the transportation system overall. Mr. Armijo announced that the Florida Public Transportation Association Board of Directors is scheduled to meet in Tampa in February, and he expects that such issues will be discussed by the group. He stated that he directed staff to explore all and every innovative opportunity to promote and enhance the system.

4. Adjournment

The meeting adjourned at 10:02 a.m.



COMMITTEE ACTION ITEM

Authorize the Interim Chief Executive Officer to Award a Contract for Construction Services for the Yukon Transfer Center to Precision Paving of Tampa, Inc., in the Amount of \$516,491, Plus a Contingency of \$83,509, for a Total Not-to-Exceed Amount of \$600,000

OVERVIEW

The Yukon Transfer Center serves bus routes 1, 9, 14, 16, and 39 in the Sulphur Springs area of Tampa. Improvements are needed to upgrade the facility, provide additional bays to accommodate increased demand as well as improve visibility.

RECOMMENDATION

That the Major Projects and Legislative Committee review the action item authorizing the Interim Chief Executive Officer to award a contract for construction services for the Yukon Transfer Center to Precision Paving of Tampa, Inc. in the amount of \$516,491, plus a contingency of \$83,509, for a total not to exceed amount of \$600,000 and advance this item to the full HART Board of Directors on November 7, 2011.

FINANCIAL IMPACT

Funding for the project will be provided by three state grants, as well as HART ad valorem funds (50% match).

BACKGROUND

The Yukon Transfer Center was constructed in the early 1980s and is used to facilitate transfers between five local bus routes (Routes 1, 9, 14, 16, and 39). The transit center includes four bus bays, temporary shelters, portable restroom facilities and an operator break room. The western portion of the lot is leased to the Hillsborough County School Board and is used for a school bus transfer center.

Improvements are needed to update the facilities to address age and condition issues, provide enhanced amenities for passengers and operators as well improve visibility for buses exiting onto Yukon Street. In addition, modifications to the internal traffic circulation are needed to address congestion issues related to student drop-offs at the School Board transfer area. The specific improvements will include four bus bays, a 800 foot building housing public and operator restrooms, operator break room and IS room, improved internal traffic circulation pattern, enhanced lighting, landscaping and site furniture.

PROCUREMENT CONSIDERATIONS

On September 1, 2011, an Invitation for Bids (IFB) was issued in compliance with HART's procurement policies. The solicitation was advertised in the Tampa Tribune, Florida Sentinel, La Gaceta and was posted on HART's website with direct notices sent to vendors registered to provide these services. The solicitation was accessed from HART's website by 93 firms and/or individuals. Five (5) bids were received on September 28, 2011:



Offeror	Price
Precision Paving of Tampa, Inc.	\$516,495
Engineer's Estimate	\$ 522,900
Flores & Harper Construction Co.	\$555,441
Pillar Construction Group, LLC	\$671,220
Triad Construction Services, Inc.	\$716,931
David Nelson Construction Co.	\$764,745

Precision Paving of Tampa, Inc. submitted the lowest bid and was fully responsive to the solicitation requirements. The price was determined to be fair and reasonable based on the engineer's estimate.

Precision Paving of Tampa, Inc. has been in business since November 1983. They have obtained the appropriate bonds and are not on the list of debarred and suspended bidders. As such, Precision Paving of Tampa, Inc. has adequately demonstrated that they have the capacity to perform the work and are eligible for award.

The period of performance for this "firm-fixed" contract is 10 months. The contract includes all of HART's standard contract provisions.

NEXT STEPS

Present the recommendation by the Major Projects and Legislative Committee to the HART Board of Directors at the November 7, 2011 Regular Board meeting.

Prepared by: Mary Shavaliar, Director of Grants Management and Planning

Reviewed by: Brenda Mowen, Chief Administrative Officer

Approved by: Philip R. Hale, Interim Chief Executive Officer

RESOLUTION #R2011-11-XX

A RESOLUTION AUTHORIZING THE INTERIM CHIEF EXECUTIVE OFFICER TO AWARD A CONTRACT FOR CONSTRUCTION SERVICES FOR THE YUKON TRANSFER CENTER TO PRECISION PAVING OF TAMPA, INC., IN THE AMOUNT OF \$516,941, PLUS A \$83,509 CONTINGENCY, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$600,000.

WHEREAS, the Yukon Transfer Center improvements are past their normal useful life, and are in need of major capital maintenance to enhance the security and comfort of HART passengers and drivers, and are currently operating over capacity; and

WHEREAS, final construction plans have been completed and accepted by the project's stakeholders; and

WHEREAS, HART issued an Invitation for Bids in compliance with HART's procurement policies; and

WHEREAS, five (5) bids were received; and

WHEREAS, the bid submitted by Precision Paving of Tampa, Inc. was determined to be the lowest responsive bid; and

WHEREAS, Precision Paving of Tampa, Inc. has adequately demonstrated that they have the capacity to perform the work and are, therefore, eligible for award; and

WHEREAS, the price was determined to be fair and reasonable; and

WHEREAS, HART received capital funding for this project from the Florida Department of Transportation, and has committed matching local resources to this project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH TRANSIT AUTHORITY THAT:

Section 1. The Interim Chief Executive Officer is authorized to award a contract to Precision Paving of Tampa, Inc. for construction services for the Yukon Transfer Center in the amount of \$516,941, plus a contingency of \$83,509, for a total not-to-exceed amount of \$600,000.

Section 2. Proper officers and assigned project manager of HART are authorized to do all things necessary and required in order to implement the terms of the aforementioned contract.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH TRANSIT AUTHORITY ON NOVEMBER 7, 2011.

ATTEST:

**Wallace Bowers, Secretary
HART Board of Directors**

**Alison A. Hewitt, Chairperson
HART Board of Directors**