CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. APPROVAL OF MINUTES
   a. Minutes from the October 3, 2016 LSP Committee meeting .......................................... 1-1

PUBLIC COMMENT ON AGENDA ITEMS (3 MINUTES PER SPEAKER)

2. DISCUSSION ITEMS
   a. Setting HART 2016 Top State and Federal Legislative Priorities ................................. 2-1
      Cesar Hernandez, HART Government Relations Specialist
      Overview:
      Legislative and Strategic Planning Committee members and staff will finalize the State and federal legislative agendas for 2017.

   b. Interlocal Agreement between Hillsborough Transit Authority (HART) and Pinellas Suncoast Transit Authority (PSTA) for Partnership Opportunities .......................... 2-2
      Katharine Eagan, AICP, Chief Executive Officer
      Overview:
      At the October 31, 2016, HART and the PSTA Executive Committees met and agreed to enter into an Interlocal Agreement to work jointly on identifying more cost efficient and legislatively powerful joint operational functions.

   c. To Review Scoring Sheets for the Federal Legislative Consultant Services Contract and Advance the Offerors to the Full Board of Directors for Presentations ............ 2-4
      Al Burns, Director of Procurement and Contract Administration
      Cesar Hernandez, HART Government Relations Specialist
      Overview:
      At the conclusion of discussions, the Legislative and Strategic Planning Committee will form a recommendation for the full HART Board of Directors. All three offerors will provide presentations at the January 9, 2017 regular Board of Directors meeting.

ADJOURNMENT
CALL TO ORDER

The meeting was called to order at 10:07 a.m. by Committee Chair Sandra Murman.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance followed.

APPROVAL OF MINUTES

Committee member Jacob moved and Committee member Jaroch seconded the approval of the minutes from the February 29, 2016 Legislative and Strategic Planning Committee meeting. All Committee members present voted aye. The motion carried unanimously.

PUBLIC COMMENT ON AGENDA ITEMS (3 MINUTES PER SPEAKER)

No one signed up to speak on agenda items.

DISCUSSION ITEMS

Outlook on FY17 State Legislative Environment
Justin Day, The Advocacy Group, HART State legislative Consultant

Justin Day, The Advocacy Group, HART State legislative support team, discussed the anticipated state legislative environment moving into the next cycle. He reported that there will be at least 40% turnover in legislator membership. Mr. Day observed that this will provide the opportunity to educate the new members on the importance of transit. He reported that this fiscal year, there is a budget surplus of $7.5 million; however, FY2018 will have a deficit of $1.3 billion and FY2019 will be a deficit of $1.5 billion. Mr. Day explained that Workers’ Compensation is the biggest priority in Tallahassee with water issues...
and policies also taking high priority. He advised that Enterprise Florida and Visit Florida funding will be a big issue, and Visit Florida funding could affect HART. Mr. Day indicated that statewide policies regulating all Transportation Network Companies such as Uber and Lyft will be discussed. He added that local taxing authority, including referendums that will allow for additional transportation funding, will be a priority of some members. Mr. Day noted that over the last three years, HART has built solid relationships with delegations and leadership. He reported that, locally, there are four races that are still on the fence, and through Mr. Hernandez’s leadership, local delegates are being invited to HART to take tours of the facilities.

Committee member Jaroch thanked Mr. Day for the update and asked whether there is a sense on how this year’s budget will look regarding transportation.

Mr. Day explained that every year, the transportation budget has increased slightly and he did not foresee a significant change.

Committee member Jaroch asked whether there are any updates on funding for the regional farebox project.

Mr. Day indicated that the small increase is not favorable for Farebox funding. He clarified that the Senate President, Andy Gardiner, wants to find an additional billion dollars for higher education.

Committee member Jaroch asked about any potential legislation that might impact HART. She explained that she has heard rumors about legislation necessitating merging into regional transit entities.

Mr. Day responded that there are always rumors and discussions; however, there is nothing concrete.

Committee member Jaroch observed that the last action the HART Board has taken on the matter of a merger was in January 2013, and, to her knowledge, the Board’s position has not changed. She noted that the study identified only $300,000 of possible savings as a result of a merger.

Committee Chair Murman commented that the HART Board merger statement was not unanimous.

Ms. Eagan advised that HART and PSTA will have a Joint HART/PSTA Executive Committee meeting on October 31. She noted that the Chair of the Appropriations Committee wants more regional collaboration. Ms. Eagan stated that she thinks that the Agency is poised to be the lead; however, if HART does not begin the conversation, someone else will.

Committee member Jaroch agreed that HART and PSTA need to increase collaboration. She explained that she does not support a regional merge as she feels that patrons will get better representation locally than regionally.

Committee Chair Murman indicated that there will be some legislature as she has had that discussion with Senator Latvala, and it will be important how HART responds. She advised that the Board needs to consider every option to do what is best for the organization.

Committee member Miller asked whether Ms. Eagan has talked to Senator Latvala.
Ms. Eagan reported that she spoke to him in March and in passing in August. She stated that Senator Latvala appreciates when HART and PSTA work collaboratively.

Committee member Miller indicated that Senator Latvala may not be pushing for a merger, but he wants the two agencies to collaborate more. He suggested that Ms. Eagan and/or Board members meet with the Senator in the near future to discuss his views.

Committee Chair Murman observed that she had a similar conversation with Senator Latvala.

Mr. Day advised that any meetings with the Senator need to be soon as he will be difficult to meet with after November 8.

Committee member Jaroch asked what the issue is that he is trying to solve in wanting the two agencies to merge.

Committee Chair Murman reported that she has mostly discussed the premium transit plan, and Senator Latvala wants to make sure the Agencies will be working together as a region.

Committee member Miller indicated that the Senator wants to ensure that the Agency is able to do the best for the region will take the lead. He added that Senator Latvala is aware of HART’s progressive initiatives and hopes that more collaboration will help those services spread to Pinellas.

Committee Chair Murman added that Senator Latvala’s position is justified as there are other large regions which collaboration has been successful and who receive larger amounts of funding. If HART and PSTA merge, that will put the region on equal footing with the other large regions.

Committee member Jaroch indicated that she thinks that HART does act regionally and observed that Miami has several agencies, not one regional one.

Committee Chair Murman stated that the regional Farebox project might not be a top priority in the upcoming fiscal year. She commented that the region needs to speak with one voice to be able to secure the legislature support in providing funding assistance for the project.

Committee member McClain noted that Commissioner Miller’s rendering of Senator Latvala’s views is positive for the region as it will provide the opportunity to offer more support. He recommends that staff remind the Senator of HART’s accomplishments over the last few years.

Committee Vice Chair Jacob noted that it is important to demonstrate that there has been regional cooperation since the last time merging was discussed. Committee Chair Murman reiterated that there is an Executive Committee meeting and reminded the Board that any member can attend. She stated that Farebox was not a true regional effort as regional groups and partners (such as MPOs) were not involved.

Ms. Eagan noted that it is important to have the conversation about the possibility of merging and how it would be structured. She suggested looking at what has worked in other areas. Ms. Eagan advised that Senator Latvala was open to discussing the best ways to combine functionalities of the agencies while still providing excellent service for the riders.
Overview of FY16 Federal Legislative Initiatives and an Outlook on the FY17 Federal Legislative Environment

Lisa Barkovic & Karl Koch, Holland & Knight, HART Federal Legislative Consultants, discussed the FY16 federal legislative priorities including the TIGER Grant, Bus and Bus Facilities grant, Low-No grant programs, and the Advanced Transportation and Congestion Management Grant. They also provided information on the anticipated federal legislative environment moving into FY17 due to changes in federal congress delegations.

Ms. Barkovic mentioned that next year, we could see Senator Nelson as Chair of Commerce Committee. Director Jacob inquired whether there are any seats in jeopardy due to the elections and redistricting.

Mr. Koch answered that the Hillsborough delegation will most likely consist of Congress members Castor, Ross, and Buchanan.

Committee Chair Murman asked whether Congressman Buchanan is the chair of the Committee on Ways and Means.

Mr. Koch stated that he is a member, although not the chair. He added that the area will be losing Congressman Rooney, but Congressman Buchanan will also be a big champion with appropriations. Mr. Koch suggested that a delegation from HART comes to Washington, D.C. after the election.

Legislative Priorities discussion for FY17

Committee Chair Murman recognized Cesar Hernandez, HART Government Relations Specialist, for his diligent efforts in obtaining funding.

Mr. Hernandez gave a brief overview of HART legislative priorities for FY2016. He asked the Committee for their recommendation on prioritizing HART funding requests in FY2017.

Ms. Eagan added that the 2016 priorities included the Regional Farebox as the top funding request. She asked whether the Committee members felt that pursuing additional funding is recommended as the project is already under a contract.

Committee Chair Murman asked how much is needed for Farebox.

Mr. Hernandez answered that the project would need $5.4 to $5.7 million.

Ms. Eagan clarified that the additional financial assistance means that the regional Farebox project can be fully implemented more quickly and that the smaller entities will be able to engage in this initiative sooner.

Committee member Bowers left at 10:58 a.m.

Committee Chair Murman asked why the funding request was not successful last year.
Mr. Hernandez explained that there was not a specific variable that affected the outcome of the application.

Committee Chair Murman commented that it is difficult to move projects to the top of the list when there is no regional collaboration.

Mr. Day agreed with Mr. Hernandez that it is difficult to determine any specifics why the funding application was not approved.

Ms. Eagan discussed requesting additional funding for current and new projects. She stated that First mile/Last mile project received $450,000 from FDOT, its start date is November 6, with two zones. Ms. Eagan reported that CNG rebates were included in the state funding request. She reported that the MetroRapid East-West and the study for the corridor will need $25-30 million in capital although it is reasonable to expect state funding. Ms. Eagan advised that HART can add new projects and suggested the AirPorter, a premium shuttle serving downtown Tampa and downtown St. Petersburg from the two airports. She explained that the proposed AirPorter service would run from 6 a.m. to 10 p.m., every 15 minutes during rush hours and with 30 minutes frequency the rest of the service hours. Ms. Eagan said the vehicles would have reclining seats and luggage racks and Tampa International Airport is very excited about this partnership prospect. Ms. Eagan stated that this is an opportunity to redefine the express market with a different vehicle.

Committee Chair Murman stated her support of this great project and its potential to attract riders. Committee Chair Murman noted that this will be very attractive to legislators and provides a chance to make a difference in the region, especially with the tourists.

Ms. Eagan suggested that among the FY2017 legislative priorities could be the First Mile/Last Mile and Taxi Cab voucher programs.

Committee Chair Murman indicated that there is information that was not available before and suggested that Ms. Eagan and Mr. Hernandez talk to Board members individually on setting HART 2017 legislative priorities. She suggested that HART continue to apply for funding support for the regional Farebox initiative and that the AirPorter could be another legislative ask. Committee Chair Murman indicated that she felt that staff should not pursue more than three projects and inquired whether the MetroRapid East-West will be a part of the premium transit feasibility study.

Ms. Eagan explained that it will be factored in as a supporting option.

Committee Chair Murman suggested that it be included as a premium transit option when the study is complete.

Committee member Jaroch commented that HART federal legislative support team member Jeff Booth previously mentioned that funding for the East-West might be possible as part of the Small Starts program and asked whether this course would be better to ask for a match.

Ms. Eagan stated that staff will gather more information.
Committee member Jaroch suggested that HART pursue funding for either the voucher program or the AirPorter and asked for a presentation on these two options at the next Board meeting. She inquired whether there are any restrictions on the federal level for the services a private company can do.

Ms. Eagan explained that HART has low incremental costs and is restricted from competing with a private charter service providers. She advised that staff is researching other entities’ experiences to see where HART can provide additional services.

Committee member Jaroch inquired what projects and funding other agencies are requesting.

Mr. Hernandez answered that he has been reaching out to begin that conversation to start functioning like a region. He added that he thinks that the AirPorter is a fantastic opportunity for a funding request.

**ADJOURNMENT**

The meeting adjourned at 11:13 a.m.
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<tr>
<td>12. Commissioner Stacy White</td>
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<tr>
<td>13. Richard A. McClain – Member</td>
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<tr>
<td>13. David Smith</td>
<td>401 E. Jackson Street, Suite 2700 Tampa, FL 33602</td>
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PUBLIC COMMENT ON AGENDA ITEMS
SIGN-IN LOG – PUBLIC COMMENT ON AGENDA ITEMS
HART LEGISLATIVE AND STRATEGIC PLANNING COMMITTEE MEETING: October 3, 2016

WHEN ADDRESSING THE BOARD, please state your name and address and speak clearly into the microphone.

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<td>Marco Sandusky</td>
<td>HART</td>
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<td>Sylvia Bell, PA</td>
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COMMITTEE DISCUSSION ITEM

Setting HART 2017 Top State and Federal Legislative Priorities

At the October 3, 2016, Legislative and Strategic Planning Committee meeting, members had an opportunity to provide comments on the current legislative priorities and suggest the 2017 legislative agendas. Staff compiled the Committee members’ comments and compiled a draft legislative priorities, which will be provided as a handout at the meeting for discussion and approval.

During the December 19 LSP Committee meeting, the Committee members will review and prioritize the projects and submit the list of state and federal legislative priorities to The Advocacy Group and Holland & Knight to guide their efforts in pursuing the legislators’ support for funding during the upcoming 2017 legislative sessions.

Prepared by: Lena Petit, Director of Executive Office & Board Support
Cesar Hernandez, Government Relations Specialist

Reviewed by: Jeffrey C. Seward, Chief Financial Officer

Approved by: Katharine Eagan, AICP, Chief Executive Officer

Attachment: 2017 Top State Legislative Priorities
2017 Top State Legislative Priorities

**AirPorter**
An innovative, technology driven, premium transit service in a partnership between FDOT, TPA and HART. A regional connector that will provide frequent non-stop service between downtown Tampa, TPA, and downtown St. Petersburg. The proposed service schedule will have 15 minute peak frequency on weekdays and weekends and 30 minute off-peak frequency. Cutting edge technology will provide patrons with real-time arrival information including the location of the vehicle and allow patrons to purchase tickets through an app on their mobile phone, potentially integrated with HART OneBusAway.

**HyperLINK - First Mile/Last Mile Transportation Solution**
HART is partnering with Transdev to offer a fully accessible dynamic ridesharing service as a complement to existing transit network. HART HyperLINK is a pilot program, subsidized by the State of Florida. This innovative First Mile/Last Mile transit solution delivers rides within a three-mile radius surrounding four HART-designated transit stops in the USF, Carrollwood, and Brandon areas. Patrons pay $3 for each ride by cash or credit, through an app or a call center. HyperLINK promotes multimodal transportation options in the community and enhances HART fixed route services by extending into areas of the county that currently do not have mass public transportation. HART is seeking $500,000 to support this project.

**CNG Rebates**
Staff has submitted rebate applications to the Florida Department of Agriculture and Consumer Services for 7 CNG buses totaling $171,486 and will be submitting applications for four more buses by December 15, totaling $78,514 to reach the maximum $250,000 annual rebate amount. Staff will apply for the rebates again in 2017. All rebates will be utilized towards the purchase of future CNG vehicles.

**MetroRapid PD&E Study**
HART is seeking $1,765,000 for a PD&E on the agency’s next identified MetroRapid project via Kennedy Boulevard, connecting downtown Tampa and Westshore/Tampa International Airport along one of the busiest corridors in the Tampa Bay area.

**HART will support the following projects:**

*School Student Voucher Program*
Support of HCSD legislative priority to fund student voucher program. This program is designed to encourage more students to take advantage of public transportation and get in the habit of using transit instead of driving.

*Autonomous Vehicle Technology*
HART has recently been awarded funds to deploy Autonomous Vehicle technology through the Florida Department of Transportation. This funding gives HART the opportunity to take the first step in a major autonomous technology project and, working with third party providers, to bring
Autonomous Vehicle Technology to the Tampa Bay region. For the next two years, HART will receive $500,000 each year from FDOT to fund the project. Funding for a third year will depend on the success of the program. HART will deploy the vehicles along Tampa’s downtown Marion Street Corridor. Marion Street is a north and south running roadway in the center of downtown Tampa. Between the hours of 6am and 7p.m. on weekdays, the corridor is for exclusive use of buses and emergency vehicles, and therefore offers an opportunity to operate a low-speed, autonomous last-mile shuttle service out of mixed traffic. The service would address mobility needs downtown by connecting the Marion Transit Center and parking to employment, and act as a catalyst for further autonomy in transportation throughout the Tampa Bay region. HART strongly supports any further deployment of AV technology throughout Florida.
An innovative, technology driven, premium transit service in a partnership between FDOT, TPA and HART.

Cutting edge technology will allow patrons to purchase single ride, or round trip tickets, through an app on their mobile phone. Riders can prepay by credit card via the app.

Technology will provide patrons with real-time arrival information including the location of the vehicle.

Using available feed data from Tampa International Airport, the app can provide the patron with flight information during the trip to the airport.

Our expectation is to make this one of the first apps to allow patrons to request pick-up electronically, which will ensure the vehicle operator is notified.
**Locations**
- Downtown Tampa Loop
- Tampa International Airport
- Carillon
- Downtown St. Petersburg

**Span of Service**
- Weekdays: 6:00 am to 9:30 pm
- Weekends: 6:00 am to 9:00 pm

**Frequency of Service**
- 30 Minute Service
- 15 Minute Service (may be adjusted based on service demands)
  - 6:00 am to 9:00 am
  - 4:00 pm to 7:00 pm

**Fare**
- Amount to be determined

**Technology**
- Its own app for this service
- Possible integration into existing OneBusAway application
- Real-time flight information from the Tampa International Airport

**Estimated Service Information**
- Vehicle Hours: 49,204
- Vehicle Miles: 1.1 Million
- Estimated Annual Cost: $3.0 Million
COMMITTEE DISCUSSION ITEM

Interlocal Agreement between Hillsborough Transit Authority (HART) and Pinellas Suncoast Transit Authority (PSTA) for Partnership Opportunities

At the October 31, 2016, HART and the PSTA Executive Committees met and agreed to enter into an Interlocal Agreement to work jointly on identifying more cost efficient and legislatively powerful joint operational functions.

Prepared by: Lena Petit, Director of Executive Office & Board Support
Al Burns, Director of Procurement and Contract Administration

Reviewed by: Jeffrey C. Seward, Chief Financial Officer

Approved by: Katharine Eagan, AICP, Chief Executive Officer
COMMITTEE DISCUSSION ITEM

To Review Scoring Sheets for the Federal Legislative Consultant Services Contract and Advance the Offerors to the Full Board of Directors for Presentations

BACKGROUND

HART’s current contract for federal legislative consulting services with Holland & Knight LLP expires in March 20, 2017. HART is in need of support in this category.

The Contractor shall provide Federal Legislative Consulting Services, to include:

- Assist HART in obtaining federal funding for priority HART projects, developing and implementing strategies on key regulatory issues for HART before the executive branch departments, and to assist HART with such other federal legislative and regulatory needs as they arise;
- Provide assistance to HART with the development of informational and briefing materials to be distributed to Members of Congress and the local Federal delegation;
- Provide information to HART on the implementation of any laws or policies approved by Congress or the Administration that may provide new or expanded funding opportunities for HART. Advise and assist in the formation of HART’s position on program development and opportunities contained in any legislation designed to enhance HART’s current programs, as well as assist the Agency in securing additional funding. Monitor the New Starts Working Group and American Public Transportation Association (APTA) legislative proposals and recommend a course of action(s) to HART;
- Monitor legislative and executive initiatives which may affect HART or its goals and policies, and communicating such findings to HART;
- Advocate HART’s identified interests before the Legislature, the Cabinet, executive and regional federal agencies of Florida;
- Provide advice and research relating to issues important to HART’s governmental relations and suggest strategies for implementation of policy direction provided to the Firm by HART;
- Assist HART in developing a legislative and executive branch strategy and implementation plan for each general and special legislative session;
- Advocate for federal funding opportunities and other available funding identified by HART, and assist HART staff in the identification of new funding sources;
- Meet at least twice annually, in person, with the HART Board of Directors for a comprehensive federal strategy session to identify new opportunities, reengage on long-term projects, and discuss trends within the federal government;
- Monitor the development of transportation related legislation, regulations, or policy directives at the federal level, including participating in relevant coalitions, organizations and forums, and keeping HART staff informed of significant developments;
- Provide assistance to the Agency with the development of informational and briefing materials to be distributed to Members of the Federal House and Senate.
- Coordinate annual briefings with the HART Leadership and HART Government Relations Specialist and the Federal Congressional Delegation, Key Congressional Committee Members, and staff on activities, both current and future projects by HART, as well as advise HART on the timing and content of such briefings. Be responsible for coordinating...
the logistics of any briefings with HART staff and provide feedback to HART from the Members and staff regarding the effectiveness of the briefings;

- Be available as needed to provide timely federal legislative updates to the HART Board of Directors and staff and respond to regular staff inquiries related to the advancement of HART’s legislative goals;
- Develop an understanding of HART’s operational needs based on its short and long term planning documents with the goal of advancing these plans through the identification of funding opportunities and legislative efforts. The goal is to focus on legislation that affects transit in general, and HART’s programs specifically, in a positive way;
- Assist in the preparation of requests for funding for various transportation projects to the U.S Department of Transportation and other credible federal agencies.
- Coordinate HART’s federal legislative activities with other groups having similar interests, including the Florida Metropolitan Planning Organization Advisory Council, TBARTA, Tampa Bay MPO’s, Hillsborough County, City of Tampa, and City of Temple Terrace;
- Identify federal Grant Opportunities, draft funding/grant applications in collaboration with HART, which addresses specific funding needs of HART, monitor and facilitate the progress of funding/grant applications through appropriate state agencies on behalf of HART when requested;
- If needed, the Consultant should be readily available to testify before legislative committees and/or regulatory bodies on behalf of HART to advance the legislative objectives of the Authority.
- Develop and or assist in the creation of briefing information, white papers, testimonies, letters, or legislation as needed, in addition to analyzing relevant state proposals, writing articles for publication and updates for dissemination to HART.
- The consultant will aide in developing strong professional relationships between HART and the Tampa Bay federal congressional delegation, United States Department of Transportation and other necessary key actors.
- Coordinate and collaborate with HART State contract lobbyist as necessary to achieve overall legislative policy objectives.
- Coordinate with other lobbyists and or lobbying efforts in the Tampa Bay Region on issues of collective interest.
- The Consultant will be responsible to staff, HART personnel and leadership by providing briefs and setting up meetings with credible policy actors while in Washington D.C to advance the HART legislative agenda.
- The Consultant will prepare and present oral reports to staff and the HART Board of Directors as needed or as requested on a periodic basis. The Consultant will provide HART each month with detailed written narrative reports delineating all services provided by the Consultant in the previous month and the results of the Consultant’s efforts. Each report required herein will be submitted to the HART Chief Executive Officer within ten (10) days after the end of the applicable reporting period;
- Provide a written quarterly status report to the HART Chief Executive Officer and Board of Directors on pending legislation, budgetary issues, administration policies, and other developments at the state level that are of interest to HART. Provide legislative updates and make presentations to HART staff as requested;
- While the Legislature is in session, a written summary report shall be submitted at the end of each week detailing legislative action taken during the week, status of legislative issues,
anticipated action for the upcoming week, and suggested action that HART staff or elected officials may implement. This summary is to be submitted to the HART Government Relations Specialist.

- While the Legislature is in session, the Consultant will engage in weekly briefings/calls with HART Government Relations Specialist in regards to status of HART legislative priorities.
- Deliver an in person legislative wrap-up to the HART Board of Directors at the end of the legislative session summarizing all activities assumed on behalf of HART and the results of these undertakings.
- Provide a written report to the HART Board of Directors at the end of the legislative session which summarizes the results of all activities and strategies undertaken and the results thereof.

**PROCUREMENT CONSIDERATION**

On September 26, 2016, a Request for Proposals (RFP-21879) for Federal Legislative Consultant Services was issued in compliance with HART procurement policies. The solicitation was posted on the HART website and DemandStar’s website, with direct notices sent to registered vendors. The solicitation was accessed from HART website by 18 firms and/or individuals.

The term of contract shall be for 18 months from award of contract, with two (2) one-year options not-to-exceed two (2) years and 18 months.

On October 21, 2016, three (3) responses were received for federal legislative consultant services.

An evaluation selection committee consisting of Cesar Hernandez, HART, Lena Petit, HART, Ryan Patmintra, Tampa Bay Partnership, Gina Davis, Tampa International Airport and Wendy Brill, Tampa Chamber of Commerce scored the three (3) proposals received.

Review factors were weighted 700 points for technical and 300 points for pricing. Technical factors included:

- qualifications of the firm (300 points);
- qualifications of the staff (100 points) and
- work plan (300 points)

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<th></th>
<th>Holland &amp; Knight</th>
<th>McAllister &amp; Quinn</th>
<th>Potomac Partners DC</th>
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NEXT STEPS

At the conclusion of discussions, the Legislative and Strategic Planning Committee will form a recommendation for the full HART Board of Directors. All three offerors will provide presentations at the January 9, 2017 regular Board of Directors meeting.

Prepared by: Lena Petit, Director of Executive Office & Board Support
             Al Burns, Director of Procurement and Contract Administration

Reviewed by: Jeffrey C. Seward, Chief Financial Officer

Approved by: Katharine Eagan, AICP, Chief Executive Officer